

Donor Confidentiality Disclosure

The University of Maine Foundation, acting as a separate organization, works collaboratively with all entities to encourage philanthropic support by growing the endowment through planned/deferred giving for the University of Maine and other charitable organizations while carrying out the donor's wishes in perpetuity.

Donor confidentiality has always been of the utmost importance to the University of Maine Foundation. When a donor has requested anonymity prior to making a gift, Foundation employees strive to protect donor information to the extent provided by law.

Unless the donor has asked for complete anonymity prior to or at the time of making a gift, the Foundation's policy is as follows:

- *The Foundation provides information about donor gifts to the University which enables the donor to receive class or giving society recognition and, if applicable, the specific program being supported is notified. Information is provided on a need-to-know basis; however, any information given to the University is available to the public under the state's Freedom-of-Information law.*
- *The Foundation publishes donor names in the Foundation's annual report (for gifts \$100 or more—gift amount is not listed).*
- *Family members are notified in the case of memorial or gifts made in honor of an individual.*

If you have requested complete anonymity before or at the time of gift, you will receive a gift receipt but your name will not be disclosed to the University. Your gift will not be taken into consideration, for example, for the University's recognition societies, for campaign credit, class credit, invitation lists, preferred parking or mailing lists. We will not include your name in our annual report or any report intended for publication. Family members *will* be notified in the case of memorial or gifts made in honor of an individual, unless the donor specifically requests anonymity.

The University of Maine Foundation does not sell its donor list. Other than information shared with the University or family members in the case of memorial gifts and gifts made in honor of an individual as explained above, the Foundation will not use your identity or personal information without your approval.

Thank you for your confidence in the University of Maine Foundation and your generosity in supporting the University of Maine.